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To Whom It May Concern:

Zena McCartney has asked me to write a letter of recommendation for her as she applies for an internship with your organization and I am happy to do so. I have known Zena since January 2015 in my capacity as an instructor at CSU Monterey Bay and she has distinguished herself from a crowd of capable peers.

I first met Zena when she enrolled in my HCOM 317S course, Advanced Composition Service Learning. This course asks students to deepen their communication skills, engage with contemporary composition theory, and develop advanced writing skills; students are then asked to apply these theories in their service learning work with local K-12 students. Zena performed her service learning hours at Marina High School and her work both in class and at her service learning site was exemplary. Zena was consistently prepared with intelligent questions regarding the text, activities, or assignments.

In sum, I have found Zena McCartney to be an asset in the classroom and expect great things from her. I recommend her without hesitation.

If you have any questions or would like to discuss Zena's qualifications, please call me directly at my residence.

Sincerely,

Dr. Lee Ritscher
(831) 324-4354